

**VESTRY MEETING**  
**January 18, 2022**

Alice Sawyer, Priest in Charge  
Sue Carpenter, Sr. Warden  
Kraig Wilson, Jr. Warden  
Morris Altizer

Judy Anderson  
Gabby Burton (Remote)  
Darryl Conliffe (Remote)  
Mary Finn (\*)

Debra Green (\*)  
Harry Van Gelder  
Eileen Canfield, Treasurer  
Pat Gearns, Secretary

(\*) Absent

From: Pat Gearns, Secretary

Opening Prayer: Alice Sawyer

Meeting was called to order at 6:30 p.m.

**DECEMBER MINUTES**

Moved by Gabby Burton, supported by Darryl Conliffe, to approve the December 13, 2021, Vestry Minutes as submitted. *Motion carried unanimously.*

**SPECIAL VESTRY MINUTES**

Moved by Gabby Burton, supported by Darryl Conliffe, to approve the December 20, 2021, Special Vestry Minutes as submitted. *Motion carried unanimously.*

**TREASURERS REPORT**

Due to issues with reconciling the December 2021 bank statement they are unable to go forward with January until the issue is resolved. Hope to have something more to report in February.

**TREASURER TRANSITION**

Cyndi Hernandez will replace Eileen Canfield as Treasurer. Once the issue with the checking account has been resolved they will meet to go over the different programs and reports that need to be generated monthly.

**QUARTERLY GIVING STATEMENT**

Need to find out, from Randy, the status of the quarterly giving statements. Was anything sent out in 2021?

**E-GIVING**

There is still no clear direction on setting up new E-Giving accounts and closing the previous ones. The written directions are not clear and are missing some important steps. Parishioners that have used E-giving in the past, but have not signed up for the new program, need to be contacted and assisted in making the change. Darryl has agreed to work with Randy to make this happen. This needs to be a top priority.

Randy will provide Alice with a list of all online givers.

**ANNUAL MEETING**

The annual meeting will take place on Sunday, January 30, 2022, immediately following the 9:30 service and will be held in the sanctuary. It will be live streamed, and members must be present to vote.

**EVENT PLANNING**

Jenifer will lead this team and Gabby has offered to help.

**BUILDING & GROUNDS** - See Kraig's written report

**MUTUAL MINISTRY REVIEW**

Warden and Vestry reports are complete, currently waiting for information from Alice. Once everything is in order it needs to be shared with the incoming vestry members so they will know what has been done to this point and what needs to be done going forward.

**MISSION STATEMENT**  
**TRINITY IS A CHRIST CENTERED COMMUNITY OF GROWTH IN THE SPIRIT, OUTREACH AND DIVERSITY**

### **FIRST SUNDAY COLLECTIONS**

A committee needs to be formed to determine how the current funds will be distributed. Alice has sent an e-mail to potential team members.

### **WEBSITE**

Alice and Darryl recently met with Christopher Richmond, owner of CS Software Solutions, to discuss creating a new Trinity website. The price quoted is \$6,100. A donation was given to Trinity to fund this project. Vestry wants more information on the company and a written proposal before approving the request. There are a few questions that need to be addressed.

- What is the cost of ongoing maintenance?
- Who will be responsible for keeping the website updated and how often?
- How is payment made? 50% down and balance on completion?

### **OUTGOING VESTRY MEMBERS**

We give thanks and appreciation to our outgoing vestry members; Sue Carpenter, Kraig Wilson, and Morris Altizer, for their hard work and dedication to Trinity these past three years.

Moved by Sue Carpenter, supported by Kraig Wilson, to adjourn. *Motion carried unanimously.* Meeting was closed at 7:45 p.m.

**Next Meeting**  
**Monday, February 14, 2022**  
**6:30 p.m.**

### **UPCOMING EVENTS**

01/30/21 - Annual Meeting

02/26/22 - Vestry/Leader Retreat

### **CURRENT ACTION ITEMS**

**E-Giving:** Need update from Randy on where we stand with e-giving.

**Quarterly E-Giving Statements:** Need to be sent to members.

**First Sunday Collections:** Need to find someone to take over First Sunday Collections. Alice has contacted a few members to see if they are interested.

**Website:** Need additional information from vendor before vestry will give final approval.

**Treasurer Transition:** Once issue with checking account has been resolved Eileen & Cindy will meet to begin the process.