

VESTRY MEETING February 13, 2023

Submitted by: Mary Hill

Attendees

Debra Green, Sr. Warden

Nancy Copeland

Eddy Fulton, Jr. Warden

Mary Finn

Cynthia Coleman

Mo Altizer

Sue Carpenter

Bonnie Martin

Mary Hill, Secretary

Cynthia Hernandez-Treasurer

Absent: Darryl Conliffe

Opening Prayer Sue Carpenter

Call to Order: Meeting called to order at 6:39 p.m.

DISCUSSION AND ACTION ITEMS

Election of Wardens

Debra Green and Eddy Fulton were both re-elected as Senior and Junior wardens respectively. Mo Altizer agreed to work with Eddy on Building Grounds issues due to Eddy's work schedule. *Wardens were elected unanimously.*

January Minutes:

Motion made by Cynthia Coleman to accept Minutes from January's Vestry Meeting. Supported by Mary Finn. *Motion carried unanimously.*

Financial Matters Deb Green and Cyndi Hernandez

Some changes need to be made to the banking and credit card accounts as follows:

Comerica Account

- Rev. Alice Sawyer needs to be removed from both the checking accounting ending in xxx-5401 and Rector's discretionary account ending in xxx-3485 at Comerica Bank.
- Eileen Canfield's (former treasurer) name also needs to be removed from the Rector's Discretionary Fund ending in x3485
- Rev. George "Chip" Dischinger needs to be added to both the checking account (x5401) and the Rector's Discretionary Fund (x3485).
- Cyndi Hernandez (current treasurer) needs to have her name added to the Rector's discretionary fund ending in x3485.
- Motion made by Mary Finn to approve bulleted changes. Supported by Eddy Fulton. *Motion passed unanimously.*

Bank of America

- Credit cards in the names of Randy Gilchrist, Martha Hanoian and Rev. Alice Sawyer have already been canceled. Current card holder is Debra Green.
- The credit card in the name of Sue Carpenter (former Senior Warden and Strawfest coordinator) will be canceled at this time.
- Rev George "Chip" Dischinger and Eddy Fulton (Junior Warden) are to be issued credit cards at this time.
- Cynthia Hernandez has requested to change our accounts to non-profit account status.
- Motion made by Mary Finn to approve above bulleted changes and supported by Sue Carpenter. *Motion passed unanimously.*

Treasurer's Financial Report

The revenue and expenses for 2023 are both on track at this time. This is not taking into consideration Rev. Chip being $\frac{3}{4}$ time, rather than half time or the future rental income from the rectory. Our current bank balance is \$117,000 however \$90,000 of this are donor restricted funds. Sue Carpenter made a motion to accept the financial reports and this was supported by Mo Altizer. *The treasurer's reports were approved unanimously.*

Junior Warden Eddy Fulton

On Friday February 3rd it was discovered that our forced air furnace heating the offices and hallway of the parish hall was not working. The furnace is 23 years

old and not able to be repaired. The cost to replace this furnace is \$5,647.02. Although this is an untimely issue it is a necessary one as the temperature has been between 54 and 58 degrees in the offices. A motion was made by Eddy Fulton to move funds from the capital outlay account to the building maintenance account to replace this furnace. This motion was supported by Nancy Copeland and passed unanimously.

REPORTS AND UPDATES

Vestry Meeting Schedule

The Vestry meeting schedule is now changed to the second Wednesday of each month at 6:30 pm. The next meeting will be on March 8. During the season of Lent these meetings will begin at 6:30 or directly after the Lenten services, whichever comes first.

Ministry Liaisons

The below named Vestry members will be serving as liaisons to the following ministries.

- Friday Fill Up- Mary Finn, Cynthia Coleman
- Fellowship-Nancy Copeland, Mary Finn
- Altar Guild/Eucharistic Ministers/Finance- Eddy Fulton
- Special Events Team- Bonnie Martin and Sue Carpenter
- Stewardship-Deb Green
- Welcomers-Darryl Conliffe
- Stream Team-Nancy Copeland
- Music-Mo Altizer

Rectory

Cyndi Hernandez will contact Canon Joann Hardy to initiate the steps enabling us to rent out the rectory. A work party will be forming soon to do minor maintenance and painting in preparation of renting.

Senior Warden Report Debra Green

Rev. Chip will be joining us for service on February 19th however Bev Jenkins will be presenting a reflection in lieu of a sermon. Rev. Chip has a previous commitment on February 26 at the Cathedral and we will again have Rev. Stacy as our supply priest. The Welcome reception for Rev. Chip will be on March 5th

after service.

Deb Green relayed to vestry news of a Virtual Vestry Day Online program put on by the diocese to be held on March 5th and highly recommended that those who can attend virtually. It was described as inspiring. A flyer was presented for Bev Jenkins upcoming presentation during service on February 19. This flyer will be posted at the library, downtown Belleville and appear in the Independent. Deb also related that our building rental is increasing and we have an Interment and a baptism coming up in the near future.

A rummage sale is also planned for April 29th with set up the evening of April 28th. Excess refrigerators, freezers, kitchen appliances and various other items will be sold. Sign up sheets are in the parish hall to sign up for work parties in preparation for the sale and for working the day of the sale. Dumpster rental is being considered to dispose of anything that does not sell.

Website Design Nancy Copeland

Nancy Copeland reported that the website design is at the visual mockup stage and then we will decide if we want to go forward and pay this company or start over with someone new. This project is being paid for with donor designated funds.

Upcoming Events/Ideas

It was suggested that a Memorial service be held for those Trinitarians we lost during Covid who were not afforded the religious custom of having funeral services at that time.

Closing Prayer: The Lord's Prayer in unison

Motion to adjourn made by Sue Carpenter and supported by Eddy Fulton..

Motion carried unanimously.

Meeting closed at 8:49 pm.

Next Meeting Wednesday, March 8 at 6:30 pm. In Rm 5.